



*FROM THE DESK of Judith Passiglia
Transportation Department
Mattituck-Cutchoque UFSD*

November 2013

Note to All Mattituck-Cutchoque UFSD Drivers,

Hello and welcome to the Fall and Winter of the School Year 2013/2014

I think this would be a great time to remind your parents about Alternate Bus Stops

Most of our bus routes are on roads where you are able to maneuver one way or another or can detour around a situation. However, there will always be emergencies when a road is closed or has become impassable because of snow, or icy conditions or other reasons

We will need to get the word out to our parents about alternate bus stops to let them know when there is a problem and that an alternate stop has been chosen to be used.

When a road problem does exist you will call it in to Sunrise who will call me or Cutchoque East or Mattituck HS so that we can start calling parents with the information on where to get their Child/Children

If you have any particular alternate stops that you use on a regular basis when these situations arise please make a note of it and I will make copies for you to hand out to your students to give to their parents.

Have a Healthy and Safe School Year!!!!!!

SAFETY FIRST AND ALWAYS



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To the Parents of Mattituck-Cutchoque UFSD Students:

PROCEDURE WHEN BUSES ARE UNABLE TO REACH SCHEDULED BUS STOPS

ALTERNATE PLAN FOR UNREACHABLE BUS STOPS

Conditions affecting driver's ability to drop students at regularly scheduled stops include: Ice, Snow, Floods, Detours, Construction, any reason you cannot take a road to reach a bus stop. Please talk to your bus driver at the start of the school year to set up a designated stop.

1. The driver will call the Transportation Office with the following information:
 - a. Names of students the driver cannot drop off at their proper bus stop.
 - b. Location of stops and location of alternative stop where parents may meet the bus.
2. The driver will give the Transportation Office enough time to call the School, so that the school may reach Parents/Guardians with the information.
3. The driver will not let any student off the bus unless the Parent or Guardian is present or the student identifies the person waiting to receive them.
4. The driver will return the student to the school at the end of the bus run if no Parent or Guardian is present at an alternate stop.
5. The driver will radio the Transportation Office to inform the school of students being returned (allowing the school time to contact the parents).

SAFETY FIRST AND ALWAYS